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| **Membership Application** | |  | IIA/Bank Use Only |
| IIA Membership Number |  | |
| The Institute of Internal Auditors in Lebanon - Local Registration No 199/d - IIA Inc. No 306 | | |

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| **1. Business Data** - Kindly Type or Print Clearly | | | | | | | | | | | | | |
| Mr. | | | Mrs. | | Ms. | Miss . | |  | | | | | |
| Name | (Last) | | | | | (First) | | | | | (Middle) | | |
| Organization | |  | | | | | | | Job Title | | |  | |
| Address | |  | | | | | | | | | | | |
| City | |  | | | | | State/Province | | |  | | | |
| Zip/Mail Code | | | |  | | | Country | | |  | | | |
| Business Phone | | | |  | | | Business Fax | | |  | | | |
| Job Code (see attached listings) | | | |  | | | Industry Code | | | (1) | | | (2) |
| Email 1 | |  | | | | | | | | | | | |
| Email 2 | |  | | | | | | | | | | | |
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| **2. Personal Data -** Kindly Type or Print Clearly | | | | | | |
| Home Address | |  | | | | |
| City |  | | | | State/Province |  |
| ZIP/Mail Code | |  | | | Country |  |
| Home Phone | |  | | | | **Picture** |
| Mobile Phone | |  | | | |
| Have you ever been convicted of a felony? | | | | No | |
| Yes, Explain | |
| Are you a Certified Internal Auditor? | | | | No  Yes, CIA# | |
| Other Designations | | |  | | |
| Send Mail to Business Address | | |  | | |

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| **3. Membership Data** - Kindly Type or Print Clearly | | |
| Please select appropriate membership classification: Individual or Group. Classification is subject to determination by the Membership Committee. | | |
| **Member** | if member of an institute specify name of organization: |  |
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| **Applicants are kindly requested to provide us** | | |
| 1. One passport-size picture. | | |
| 2. A copy of the identity card (or substitute). | | |
| 3. An original judiciary record (issue date not more than 3 months). | | |
| 4. A Recent Curriculum Vitae (CV)  5. One of the below requirements:   * Copy of CIA Certificate; * Proof of at least one-year experience in Internal Audit; * Proof of pursuing his/her education to obtain the CIA certificate within a maximum of 4 years from joining IIA Lebanon; or * Member of the academic faculty at the Higher Education Institution, and having interest in internal auditing. | | |
| Please specify the name of the IIA Member who introduced you to IIA Lebanon: | | |
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|  | Check here, if you **do not** wish your name included on mailing lists other than membership mailings |
|  | Check here, if you **do not** wish your e-mail address used for IIA communications |

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| **4. Dues and Payment** - Kindly Type or Print Clearly |
| See dues payment information next page  Membership Fee: USD 80 (US Dollars Eighty Only). |
| **Notes:** |
| **1.** **Dues include subscription to the “Internal Auditor Magazine”.** |
| **2. Kindly make your payment in cash through “Whish Money” Lebanon, to the account of “The Institute of Internal Auditors Lebanon”. Your contact person will provide you with a receipt.** |

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| **5. Applicant ‘s Signature** - Kindly Type or Print Clearly | |
| **I declare that:** | |
| 1. All information contained on this application is true and correct. | |
| 2. If accepted, I agree to abide by the Constitution and Bylaws of “The Institute of Internal Auditors in Lebanon”, and by the Code of Ethics adopted by The Institute of Internal Auditors to govern its members. | |
| Applicant’s Name and Signature: | Date: |

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| **Membership Classifications** |
| Please check appropriate membership classification under Membership Data on front page |
| **Member** - Open to individuals involved in internal auditing, internal controls, risk assessment, information systems auditing, and related fields. |

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| **Dues Payment Information** |
| **In Lebanon:**  Membership fee of USD 80 (US Dollars Eighty Only) and appropriate dues for year of admittance must accompany this application. |
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| **General Dues Information:**   * Dues are billed yearly as per applied fiscal year. * Dues and application fees are subject to change at any time by the Board of Governors of The Institute of Internal Auditors in Lebanon. * Annual dues include fee for *Internal Auditor Magazine.* |

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| **Return Completed Application to** | | | | | | | | |
| **Please deliver it by hand to your contact person** | | | | | | | | |
| **APPLICANT:PLEASE DO NOT WRITE BELOW THIS LINE** | | | | | | | | |
| **For the use of The Institute of Internal Auditors in Lebanon ONLY** | | | | | | | | |
| Date Received |  | | | Recommended Class of Membership | | |  | |
| Name and Number | |  | | | | | | |
| For Board of Governors | | |  | | | | |  |
|  | | | (Signature) | | | | | (Date) |
| **FOR INSTITUTE OFFICE:** | | | | |  |  | | |
| Approved: Manager of Membership Services | | | | |  | Date | | |

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| INDUSTRY CODES | | | |
| **Agriculture, Forestry, & Fisheries**  0100 Agricultural, forestry, fisheries, production/services  **Mining**  1000 Mining  1300 Oil & Gas Extraction  **Contract Construction**  1500 Construction  **Manufacturing**  2000 Food/kindred products  2100 Tobacco manufacturers  2200 Textile mill products/apparel  2400 Lumber/wood products (incl. Furniture/ fixtures)  2600 Paper & allied products (incl. Printing/ publishing)  2800 Chemicals  2830 Drugs and research  2840 Petroleum refining and related industries  3010 Rubber and plastics products  3100 Leather, stone and glass products  3300 Primary metal industries  3400 Fabricated metal products (including non-electric machinery)  3500 Industrial and commercial machinery  3510 Aerospace  3520 Computers and related devices equipment  3600 Electrical machinery, electronic equipment & supplies  3700 Transportation equipment  3800 Scientific, photographic, medical goods  3900 Miscellaneous manufacturing industries  **Transportation, Communications & Utility Services**  4000 Land transportation  4400 Water transportation  4500 Air transportation  4700 Other transportation services  4800 Communication services  4810 Telecommunications  4900 Electric/gas/sanitary services  4910 Gas services  4920 Gas and electric services   1. Sanitary services | | | **Wholesale & Retail Trade**  5000 Wholesale trade  5300 Retail trade  5800 Eating and drinking places  **Financial, Insurance, & Real Estate**  6000 Banking & financial institutions  6030 Nonbanking bank services (e.g., leasing)  6040 Thrift and savings & loan organizations  6100 Credit unions  6130 Other credit agencies  6200 Security and commodity services  6300 Insurance carriers, agents, services  6500 Real estate services  6700 Holding/investment companies  **Services**  7000 Hotels/lodging services  7200 Personal/social services  7300 Contracted audit services  7310 Management consultants  7320 Information technology services  7330 Executive placement services  7500 Repair services  7600 Gaming/lottery  7800 Motion pictures/amusement & recreational services  8000 Health services  8100 Legal services  8200 Educational services  8600 Membership organizations  8900 Public accounting/accounting/bookkeeping services  8910 Miscellaneous services  **Government**  9100 Federal/national government  9200 State/provincial government  9300 Local government  9400 International government  **Non-classifiable**  9900 Non-classifiable establishments |
| JOB CODES | | |
| Select the position that best describes your role and function (not necessarily your exact title) in your organization. Enter the appropriate number in the job code section of the application. | | |
| **200 Chief Auditing Executive** - I am the most senior auditing officer for the organization with ultimate responsibility for the entire internal auditing function.  **210 Director of Auditing** - I am the chief auditor authorized to direct a broad, comprehensive program of internal auditing within my organization.  **220 Auditing Manager** - I administer the internal auditing activity of an assigned location within the general guidelines provided by the director of auditing.  **230 Auditing Staff** - I conduct, or assist in conducting, reviews of assigned organizational and functional activities.  **245 IT Auditing Director** - I am head of the IT auditing activity within my organization.   1. **IT Auditing Manager** - I administer the IT auditing activity of an assigned location within the general guidelines provided by the director of auditing.   **260 IT Auditing Staff** - I conduct, or assist in conducting, reviews of assigned organizational and functional activities related to IT auditing. | 1. **Audit Services Contractor** - I offer internal audit services on a contracted basis.   **280 External Public Accountant** - I am a practicing public accountant, chartered accountant, etc.  **300 Corporate Management** - I am a corporate officer, CFO, CIO, CEO (and do not qualify under another job code above).  **310 Educator** - I am principally employed as an educator at a college or university (PhD., DBA, EdD., etc.).  **320 Student** - I am pursuing a degreed program at a college or university (including doctoral candidates) on a full-time basis.  **330 Retired** - I am retired from active employment (otherwise refer to another job code).  **340 Audit Committee Member** - I am an audit committee member of a corporate board of directors (and do not qualify under another job code above).  **350 Management Consultant** - I am primarily an independent consultant with an interest in internal auditing (otherwise refer to another job code).  **360 Other** - Specify title or job description. | |